YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution GOVERNMENT MINIMATA GIRLS COLLEGE, KORBA (C.G.)

- Name of the Head of the institution Rajendra Singh

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 07759-223722

- Mobile no 9826145344

- Registered e-mail mmggc1989@gmail.com

- Alternate e-mail minimata89@rediffmail.com

- Address Near Ghantaghar Chowk, Niharika, Korba

- City/Town Korba

- State/UT Chhattisgarh

- Pin Code 495677

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Women

- Location Urban

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur**

- Name of the IQAC Coordinator **Amita Saxena**

- Phone No. **07759223722**

- Alternate phone No. **07759223722**

- Mobile **7000324345**

- IQAC e-mail address **amitasaxena2908@gmail.com**

- Alternate Email address **mmggc1989@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://www.mmggckorba.in/IQACNAAC/

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.mmggckorba.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.20**	**2023**	**22/12/2023**	**21/12/2027**

6.Date of Establishment of IQAC **30/11/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Government**	**State Government**	**2020-21**	**1523417**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Online Feedback from Stakeholder* Academic Administrative Audit

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Orientation Program	**Completed**

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Part A
Data of the Institution

1.Name of the Institution	GOVERNMENT MINIMATA GIRLS COLLEGE, KORBA (C.G.)
• Name of the Head of the institution	Rajendra Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07759-223722
• Mobile no	9826145344
• Registered e-mail	mmggc1989@gmail.com
• Alternate e-mail	minimata89@rediffmail.com
• Address	Near Ghantaghar Chowk, Niharika, Korba
• City/Town	Korba
• State/UT	Chhattisgarh
• Pin Code	495677

2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur

• Name of the IQAC Coordinator	Amita Saxena
• Phone No.	07759223722
• Alternate phone No.	07759223722
• Mobile	7000324345
• IQAC e-mail address	amitasaxena2908@gmail.com
• Alternate Email address	mmggc1989@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.mmggckorba.in/IQACNAAC/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.mmggckorba.in

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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and compliance to the decisions have been uploaded on the institutional website?		
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
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11.Significant contributions made by IQAC during the current year (maximum five bullets)

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Plan of Action	Achievements/Outcomes
Orientation Program	**Completed**

13.Whether the AQAR was placed before statutory body?	**No**
• Name of the statutory body	

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	**09/03/2024**

15.Multidisciplinary / interdisciplinary

Our institution has not introduced any Multidisciplinary and interdisciplinary courses, so far. But at under graduation level there is a compulsory subject foundation course which has certain

interdisciplinary topics incorporated in the textbooks of Hindi and English language papers. The syllabi of all subjects have been revised by the university recently and we hope that in future revision, it will introduce interdisciplinary courses.

16.Academic bank of credits (ABC):

The college authority regularly circulates the notices and information regarding online courses, introduced under national schemes like SWAYAM etc. The students are also encouraged to get enrolled for the courses. The institution is committed to encourage more and more students to get enrolled for these online courses to acquire credits.

17.Skill development:

For skill development the institution has introduced some skill based courses like PGDCA, MSW and BSC in computer science. During the session 2019-20 and 2020-21 & under the aegis of TISS 04 skills based Diploma courses were run for the students. 1. Diploma in banking and financial market. 2. Diploma in Digital marketing 3. Diploma in Pharmaceutical sales and management 4. Diploma in Retail management. During the years 2016-17 and 2017-18 a few skill oriented training programmers have been carried out in the college such as bag making, Tally course, Hindi typing, medical, Nursing, Banking, Accounting and DCA.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian culture is included in the syllabi of a few subjects like Sociology and Hindi literature, at the under graduation and post graduation levels. Chhattisgarhi is the local language of Chhattisgarh and its literature is included as a paper at masters in Hindi literature. At under graduation in the subject Foundation course, Indian culture and its rich heritage are included in the syllabus.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The university updates the syllabus time to time to make it relevant and keep the pace with changing scenario. The syllabus creates scope to equip students to meet the practical objective of learning. They learn the basic and advance aspects of the subjects and courses. The knowledge is imparted to the students in such a way as to render them capable of using the knowledge in various fields of career and life.

20.Distance education/online education:

During the pandemic online classes were conducted throughout the session 2020-21.During 2019-20 too online classes were conducted and video – audio materials had been prepared and uploaded on Government portal (cgschool.in) for students.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	236

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1584

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1262

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	560

File Description	Documents
Data Template	View File

3.Academic

3.1	27

Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**27**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**19**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**25.90**
4.3 Total number of computers on campus for academic purposes	**16**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is prepared by Atal Bihari Vajpayee vishwavidyalaya, Bilaspur to which the college is affiliated, is well deliveredto the student after serious preparation as well as critical thought by the concerned professors. Bring on affiliated institution we are always in tune with the latest trends in education and guidelines.

1. **Syllabiof various courses are uploaded on college website.**
2. **The college strictly follows the curriculum according to the Academic calendar provided by Department of Higher Education, C.G. Government.**
3. **All faculty members follow well structured teaching strategy to facilitate optimum learning. The teaching activity is**

recorded in Daily Diary.

4. There areregularQuarterly, Half-yearly andPre-Final exams for the students.

5. According to the Number of working days the syllabus is divided into units which is to be finished in the stipulated time limit.

6. Internal Academic Calandar is prepared as per the session by IQAC.Time-Table for all Theory and Practical classes are prepared.

7. Principal conducts staff meetings to develop and discuss about the academic progress and activities during the session. Regular monitoring of Result, Year wise and Subject wise analysis is also done by the institution.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college meticulously develops action plans for the effective implementation of continuous internal evaluation. At the outset, the advisory committee of the college conducts protracted meeting of the staff members of various strategies of effective continuous evaluation.

Once the academic session is in full swing and all the laid down action plans are being followed. The college ensures that during the course implementation, continuous evaluation should be assessed. To do this various tools are used to monitor the outcome of the syllabus systematic documentation is maintained to review the results and its analysis is being done.

Staff members of various teaching departments conduct their internal meetings and develop academic plans for the coming academic year.

Continuous Internal Evaluation is done on the basis of Assignments, Seminars, Pre-final exam for every course both yearly and semester. The marks obtained by the student in the CIE process includes as 10% weight age in final result ofuniversities main exam. In PG 20% weight age is given.

The internal marks evaluation scheme is covered by HOD and question paper pattern by the subject teacher in the beginning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution isaffiliated to Atal Bihari Vajpayee Vishwavidyalaya and follows the Curriculum prescribed by the University.

The college integrates all the crosscutting issues like gender equity, Environment and Sustainability, Human Values and Professional Ethics which are mentioned in the attachment.

The College is a girls' college and organizes various Gender Equity Programs like International Women Day, Vigilance Awareness, Training on Self Defence, Dramas and Nukkad Natak for Gender Equity. Sanitary Pad Vending Machine is also installed in college campus. Women Harrassment cell and Grievence Redressel cell are also functioning in the institute.

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For security purpose CCTV cameras are installed in the college. Fully furnished Girls Common Room is also there in the college.

Environment is a priority for the college, various days like Environment day, World Water Dayare observed in the college. Tree plantation by Eco club is also an important activity. Safe disposal of waste, plastic free campus, water harvesting, equippingvarious departments with fire extinguishers, insuring clean drinking water, green campus, snake awareness program etc. are some of the initiatives taken by the institution to integrate cross cutting issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

511

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1584

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1262

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1The institution assesses the learning levels of the students and organises specialProgrammesfor advanced learners and slow learners

Answer:

The college judges the resonable knowledge and education of all its students. To provide that college continuously assess the learning level of students and cater to their requirements by assisting under the Mentor - Mentee system. The faculties identify advance and slow learners during the teaching and respondto special educational learning needs of advanced learners, and slow learners with the help of various methods of evaluation such as internal assessment,Class seminar, Viva Voce and at the end by yearly/semester end examination. On the basis of the performance of the students in these assessments they are identified as advance or slow learners.

Whatsapp groups are formed for each class for the academic purpose

only, in which all the students and their teachers are added. All Students are encouraged to participate in different activities such as quiz, slogan writing, essay writing, and speech competitions, organized regularly.PG students participate in deparmental seminars to enhance their knowledge.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1584	**27**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process is one main objective and the strong point of our college. Students are given a right mixture of traditional and modern methods to make learning student-centric and a rewarding experience. Experiential learning, participative learning and problem solving methodologies are well implemented to ensure the holistic development of students and facilitate life-long learning and knowledge management.

The College employs student centric methods such as experiential learning, participative learning and problem solving methodology for enhancing learning experiences.

1. Experiential Learning

- **Project work:**
- **Field Visits ·**

- **Industrial Visits** ·
- **Guest Lecture** ·
- **Model Exhibition**

2. Participated Learning

- **Digital Technology :**
- **Providing Notes and Study Material:**
- **Providing Previous Year Question paper:**
- **Debates** ·
- **Group work** ·

3. Problem solving Methodology

- **One of the best problem solving methodology is Chalk — Talk method which gives direct interaction of Teachers with student.**
- **Analysis and Reasoning** ·
- **Discussion**
- **Quizzes** ·
- **Research Activities** ·

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution promotes ICT enabled tools for the purpose with available resources.Wi-Fi facility is in the campus. One smart class, with adequate facilities emables the ICT teaching. The teachers are encouraged to arrange their classes with the use of these sources. Near about 50% teachers are using these facilities of LCD projector, with internet enabled systems. Whatsapp groups are formed stream wise/class wise. All teachers are using Google Meet and other Apps for the purpose. During the pandemic COVID-19 all educational and extracurricular activitiescontinued with the help of Google Meet, Google forms, Whatsapp group etc. Some of the teachers have prepared YouTube Video Lectures of their subjects and have uploaded on cgschool.in of Chhattisgarh Government for teaching learning purpose. All the teachers are using smart phones for the convenience of their students, they provide quick response

to students' queries related to the subjects and other relevant matter onWhatsapp groups.

Faculties are using user friendly ICT Tools like Desktop and laptops, LCD Projector, Printer, Photocopier, Scanners etc. Smart classroom has its own LCD projector and laptops. The teaching process comprises of: Class Room Learning, Power Point Presentation, Assignments, Seminars, Web based resources, Guest lecturers etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58.61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

288

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur, and hence, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars, summer internships and projects.

Internal Assessment : Time Table is prepared at the beginning of each semester and is made available on the college website and notice-boards of the departments. Thus, students know about the dates of Unit tests , Quaterly, Half-Yearly and prefinal exams and submission of assignments well in advance and hence, can plan accordingly. The dates and schedule of internal assessment of laboratory courses, seminars, and project are displayed through the notices to the students well in advance.

To assess theoverall soft skill of students the college examinesin the form of Oral/Written/Seminar/ Presentation and Project works.If the students have some queries or grievances regarding scores, they can apply in this regard to the Internal Assessment Committee.10% marks at UG and 20% marks at PG of the internal assessment are added to their final university examination scores.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has developed an efficient mechanism to deal with examination related grievances which is transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and term-end examinations.

Redressal of grievances

Departmental Level:The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on

defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.

College Level:The Institute appoints a Senior Supervisor for smooth conduction of examinations . If students are facing any problems, they are solved by the institution exam supritendent appointed by the university. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at examination section after forwarding such quires through the college examination section.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college holds on to the curriculum offered by the affiliated University and puts special efforts to communicate it to teachers and students.

Syllabus of every program and course isavailable on Affiliating university's website, and the link of each program and course outcome is available on the institution's website.

1. **Hard Copy of syllabi and Learning Outcomes are available in the departments as ready reference for the teachers and students.**
2. **Course structures of their respective programs are communicated to the students in the beginning of each session in introductory classes by the faculty members.**
3. **Learning Outcomes of the Programs and Courses are displayed on the notice boards ofeach department and examination cell.**
4. **IQAC in its Orientation program for students also highlights the Program outcome and Course Outcome, pattern of examination, evaluation mechanism in the beginning of**

session.

5. The same is provided in soft copies like pdf format to every class on whatsapp groups.

6. The significance of the Program Outcomes and Course Outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting. The course outcomes help the stakeholders to manage the resources effectively to the maximum extent.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has developed a drastic approach for evaluation mechanism for the Program outcomes i.e. Examination System – Internal as well as External. the College ensures the inculcation of the theoretical and practical essentials of every course among students. These are as follows :

The college is responsible for collecting data on student performance on the basis of

1. Regular unit tests - At finishing point of a particular unit or chapter the unit tests are organised to evaluate course outcomes.

2. Internal Assessment Exams - According to the guidelines of affiliating university Atal Bihari Vajpayee University Bilaspur, internal exams are organised for each course of each program. It is helpful to evaluate program outcome as well as course outcome.

3. Semester and Annual Exam – Through these exams institution can assess the course and program outcome of each and every program. Annual result of each class is analysed subjectwise to assess the programme outcome.

4. The evaluation system and student feedback ensure that the course's objectives are achieved.

Thus, the college ensures the assessment of course outcomes

throughthe examination system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

423

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://mmggckorba.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge.

The college has taken steps to develop an ecosystem for innovation and knowledge sharing mechanism :

1. The various committees of our college inspire students to explore new ideas in the field of their interest. Promoting students to participate in debates, group discussions and public speaking activities, boost the students confidence and communication skills.
2. The students of the 4th semester of P.G. classes are confident to undertake project works related to existing social and local issues under the supervision of the faculty members.
3. U.G. students of the science stream are also given project work related to their syllabus. This boosts the spirit of learning, competitionand time management among the students.
4. In science labwork andpracticalsbuild up a scientific approach among students.
5. Experts from different fields are invited to deliver lectures and interact with students. Through effective lectures student gain an inherent interest, which develops their ability to imagine, comprehend and innovate.
6. Computer based and internet based technology such as smart classroomwith seating capacity of 50 isused to improve the learning of students which present a better understanding of concepts.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04-11-2024 01:54:08

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Government Minimata Girls college works sensibly to fulfil its responsibility to society. NSS Unit, Youth Redcross Society and SWEEP program, Eco - Club carry out extension activities in the neighborhood communities, sensitize students to social issues, for their holistic development in the students.

NSS Unit :The college has a unit of NSS which consists of 100 volunteers from all the courses offered. This unit is actively operational in the near by villages.

SVEEP :To create voter awareness among the college students and to increase student voter registration, SVEEP (Systematic Voters' Education and Electoral Participation) members have been very active.

Youth Redcross Society :

Our college also conducts expert talks on female health issues and malnutrition. For the students blood groups testing, hemoglobin testing, had beenorganized by NSS and YRC unit with the help of community health centre, this activities create awareness about health and personal hygiene.

Eco Club:An Eco- club was established in our college having some faculties and students as its members. They are in charge of the conservation of trees and plants of the college. They also raise awareness about biodiversity conservation and helpin setting up a eco-friendly environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	*View File*

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	*View File*

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

642

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Minimata Girls College was established in the year 1989 to provide quality education to female students especially of Tribal origin. It is the only Government aided girls college in the district.

The college began its journey on the academic path after getting recognition from Department of Higher Education, Government of Chhattisgarh and presently affiliated to Atal Bihari Vajpayee Vishvidyalaya, Bilaspur (C.G.). Currently the college has the intake capacity of 1835in different UG and PG programs.

The college has a campus area of 10 acre including the building. The institution has adequate infrastructure and physical facilities for teaching andlearning like Classrooms, Laboratories, and Computing Equipments etc.

- **The institution has very good facility for Teaching – learning.**
- **There are 19 classrooms with proper seating arrangement and infrastructure.**
- **The college basically practises Chalk - Talk method to teach the students' fundamental principal and theories alongwith advanced teahniques.**
- **College has 06 well equipped laboratories in the college and new laboratories are under construction.**
- **Instuments in the Department of Chemistry are Digital Colorimenr, Chromatography Set, Conductivity Meter etc.**
- **Instrument in Physics department are Spectromenter, Polarimenter, Voltmeter, Ammeter, Junction Diode, Simple and**

Compound Pendulum etc.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college plans to develop excellence in sports and cultural activities for overall development of the students. The college has open space of about 5 acres which is fully utilisedfor practice of outdoor games like volleyball, kho-kho, cricket, as per need. Indoor games like chess and carrom etc. are available. Students of this college have participated in zonal, university and inter university level games. Some of our students have represented the university teams at different levels.

Sports equipments are available like Chess set, Badminton set, Volleyball set, Football, Tennis sets, Shot put, Javelin, Discus, Handball etc.

The cultural activity is one of the assets of the college. The students have performed well in cultural activities in the past years.They have organized various cultural events. Students practice and prepare for the competitions. The college promotes various events like folkdance, Nukkad Natak etc. for Annual youth festival organised every year.

International Yoga Day is celebrated every year to promote yoga among the students.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.90

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is not automated; it has a traditional way of operations. There is a computer (with wi-fi facility) allotted for the use of librarian and students also, through this computer the users can surf and search all the free online resources and academic websites. The College has N-List subscription which helps student to find study materials.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the `A. Any 4 or more of the above` **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`1.40`

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`50`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has IT facilities to get better the teaching and learning process. Our campus is promoting with all the necessary IT facilities. The college is equipped withcomputer with the required software and antivirus. LCD projector equipped smart class is available to provide effective teaching for the students.

Faculty members using PowerPoint presentation, videos etc. in the classroom to enhance learning. Additionally, All faculties are using online platform like google meet, LMS like Google classroom, whatsapp group to deliver lecture and study materials.

Scanners, printers, Xerox facility is available and faculty member can use this facility for official purpose the college campus is WiFi enabled, faculty members can access Wi-Fi anywhere in the campus to enhance to gain additional information and download information related to the curriculum and also to enhance their knowledge about their subject. The college campus is under CCTV surveillance to enhance transparency as well as safety to all its members. Students are encouraged to use IT infrastructure in the possible way to their learning.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.90

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has a well organised system for maintenance of physical, academic and support facilities :

Maintenance and utilisation of laboratories -Laboratory technicians in consultation with HOD'sprepares the list of maintenance activities and based on it maintenance activities are carried out. There is an annual stock verification of all items. Consumable articles like chemicals are purchased annually according to the budget provided by the Government, apparatus is purchased when grants from state government.

Library -Library has Librarian to ensure the smooth functioning of the library. Booklists are provided by the concerned departments and purchase committee approve tender for purchase. Stock verification is conducted annually.

Maintenance and utilisation of computers -There are total 16computers out of which nine are for academic and one for administrative purposes. The maintenance of computer is done regularly as per requirementand mostlydone during vacations. Updating of software, hardware, operating system, antivirus installationetc. is carried out regularly.

Website -The college website is maintained regularly by private agency and is updated periodically.

Annual Stock Verification - Annual Stock Verification is done by the committee which verifies all the academic as well as physical facilities available in the college.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

702

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college ensures active participation of students in various administrative, co-curricular and extracurricular activities like student council, Student representation on various bodies through different committees. IQAC : There is a student representation of students in the composition of IQAC. SVEEP : There are students nominated as student ambassador to propagate the importance of votingunder SVEEP program. Youth Redcross Society: The Youth Redcross society has all the students of the college of the college as members. It inculcates moral values in the students and creates awareness about health and hygiene. Student Academic council : Departmental Academic Student council is formed to run smoothly the co-curricular activities of the department. All activities of department are organized in the department itself mostly, the post graduate departments. Fresher and farewell functions are organized in the college. Field Visit : Many departments organize field work in the related courses, and encouragestudent - participation in the activities. Project Work : Many departments allot projects to students. Cultural programme: cultural competitions, annual gathering etc are organized in the college having involvement of the students. Sports meet :- The sports and games activities are held regularly in the college. NSS Unit :- The college is having unit of 100 students which are involved in various activities like swatchta program etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

139

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni Association created by the former students of the college to support various activitiesfor the development of the college. Through its activities this Association is continuously supporting the progress of the college. The Institution has been registered to Registrar, Firms and Society in the month of December'2016. The registration No. is 31611 dated – 3/12/2016. The institution has functional alumni association consisting of passout students who are working in different areas of the society. Alumni association meeting is heldat least twice a year. The president and the secretary are Nominated/voted by the members of the Alumni committee among themselves. In the institution the committee is formed to look after the alumni affairs. The alumni of the college guide the students and help in their development. The alumniof the institutecontributein the form of registration

fee and donation to the institution. The alumni association has significant role in development of Student facility in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Minimata Girls College, Korba,

The governance of the institution is reflective of and in tune with the vision and mission of the institution. The following points represents as -

- The college started Job - Oriented Course - Courses like B.Sc - Computer Science, PGDCA, MSW conducted in the institute. Additionally, TISS program is there to induce soft skills in the students.
- Career Guidance and Placement cell in the college arranges seminar for career options for the students and Also for Competitive exams like NET/SET. PG departments also guide students for UGC NET exams.
- Various programs organized under NSS unit like National Unity Day, Nathonal Youth Day, National Constitution Day etc.provideequal opportunity toall without discrimnation of caste, colour andcreed.
- SVEEP program running in the institution induce qualites of national responsiility of good citizenship by giving unbiased vote and be part of nation building.

- Environmental programs organized by various departments like World Water Day, Environment Day, Swatchta Program inducemoral values and health awareness.
- Self Defence and safety programs are organized to teach safety measures for female students'.
- Mental Counselling programs are organized Youth Redcross Societyfor students' who are in the state of anxiety or depression.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government Minimata Girls college practices decentralised and participative management in note and spirit in all its activities, initiatives, planning and decision making reflected as under:

The principal is the head of the institution. He forms several committees to carry out various activities of the institution. There are committees for discipline, purchase, IQAC, NAAC, admission, exam, library, development, sports, UGC, RUSA, scholarship, Students' Union, extension activities etc. These all committiees are comprised of teachers, office staff and sometimes students as well. Principal is the notional head of all the committees but practically he grants all freedom to them to take independent decisions in all matters. The committees are invested with sufficient autonomy and are free to apply their own discretion in all important matters. The final decision is always taken by the principal but practically he approves most of the decisions taken by the committees.

The Staff Council includes all ex-officio HODs and large number of staff members in various capacities. As a result, teachers with administrative office staff carry out Academic and Administrative tasks.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy to improve Infrastructure :

- **The college has a new building having 9classroom under the DMF of the District.**
- **New 100 Seated girls hostel is ready under state government scheme.**

Strategy to develop proficiency to supply the ever changing needs of the industry & society along with approach to empower the faculty and staff with essential technical knowledge :

- **Applying the innovative teaching learning methods such as Seminars and Lab Demonstrations.**
- **Arranging industrial visits and field work for students.**
- **Use of ICT tools for effective teaching.**

Strategy to strengthen research

- **Establishing research labs in departments imparting PG programmes.**
- **Encouraging the faculty and students for research publications.**

Strategy to inculcate ethical values and Green Campus:

- **With the help of NSS cell of the college, various activities are organized to have a plastic-free campus. Planting trees in the college campus was done by the students as a responsibility**

Strategy to improve Placement Activities:The college has aPlacement Cell in order to guide the students' about various competition exams and Job opportunities.

Some of the Future strategic plans are as follows:-

- To start P.G programmes in Botany, Zoology.
- To establish skill development centers for certificate and diploma based skill.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Minimata Girls College, Korba is a institute under Department of Higher Education, Chhattisgarh Government. All the policy decisions are taken by the government and the principal plays a pivotal role in implementation.

Administrative Setup : The Principal provides overall leadership and direction for the institution. He is the key representative of the college to the entire academic community and external agencies and fosters the public image of the institution as a symbol of higher learning. He is the academic, administrative and financial head of the institution and reports directly to the Government.

Jan Bhagidari Samitiis another important committee making decisions for the development of college using its resources. Member of Janbhagidari Samiti is from different sections of society which are nominated from the office of the Collector.

Appointment and service rules, procedures :Recruitment and Promotion of the administrative and academic staff take place under the Chhattisgarh government rules.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://mmggckorba.in/images/doc/SSR/6.2.2%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College dispenses effective welfare measures for teaching and non-teaching staff as per C.G State Government service rules and UGC provisions. The list of existing welfare measures are as follows:-

- **Group Insurance Scheme.**
- **General Provident Fund.**
- **CPS.**
- **Advance from GPF.**
- **Part Final Withdrawal from GPF.**
- **Medical Leave .**
- **Ph.D and M.Phil increment for teachers.**
- **Childcare Leave for women.**
- **Parental Leave.**
- **Maternal Leave.**

- **Study Leave.**
- **Earned Leave.**
- **Half Pay Leave.**
- **Casual Leave.**
- **Festival Advance for non-teaching staff.**
- **Clothing/uniform for IV class employee and washing allowances.**
- **Gratuity and pension for employees under GPF scheme.**
- **Family Benefit Scheme - ex-gratia and "Anukampa Niyukti" (Compassionate Appointment) on the demise of an employee in Service.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College's Performance Appraisal System for teaching and non-teaching staff functions as per Chhattisgarh State government guidelines and provisions as well as "PBAS" set by UGC. CG Higher Education Department provides "Confidential Report Format" to all

the employees at the end of session (March/April) along with PBAS of UGC for self assessment. The Principal of the College scrutinizes and assesses the performance of the teacher and sends report to the higher authorities. In addition, the Principal regularly inspects the class room teaching of the teachers and directs for remedial measures in teaching learning. The teachers prepare Daily Diaries of their daily performance and the Principal goes through them. The Annual Exam result is also taken into consideration. Annual feedback is also collected by IQAC from the students about the performance of the teachers. The non-teaching staff's performance is appraised by "Confidential Report" and for this the Principal regularly monitors the office staff and lab staff for their performance. Annual Character Record of an employee in sent to the Directorate of Higher Education for final appraisal and for consideration of promotion to higher posts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly.

External Audit:External Audit is conducted by the following agency:

(i)Team of Higher education of Chhattisgarh:Once in about five years the Accounts General (AG), Chhattisgarh, audits all the Government Accounts maintained by the College. It is constituted by the Higher Education of Chhattisgarh Government. This financial audit process is very important because any financial discrepancy observed in audit is taken very seriously and affects the pension fixation procedure of the head of the institution.

(ii)Chartered Accountant of the Institute:The institution has an auditor, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college.

Internal Audit :Internal audit is done by checking each bill and vouchers by a team of the college. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor

The accounts are maintained by the AccountSection. Account section maintains Receipts & Payments, Cash Books, Ledger Books, Cheque Issue Register, DFC (Daily FeeCollection), Voucher and Bills. The same is documented by accountants of the college.

File Description	Documents
Paste link for additional information	http://mmggckorba.in/images/doc/SSR/6.4.1%20Audit%20Rule.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government Minimata Girls College is governed under Chhattisgarh State Government.

The sources of funds, Mobilization policy and procedureare :

Fund recieved form other Bodies :

- **Budget Allocation : All the finance of the college like salary, infrastructure, Academic and Physical facilities**

etc.fully dependent on the budget allocation form the government.
- UGC :
- RUSA :
- DMF : The college is situated in the Korba District of Chhattisgarh.The district magistrate also allocate funds for the development of the college.
- Government Fund : 100 Seater Girls Hostel is constructed.

Funds generated in the college :

1. Fees charged as per the university and government norms from students of various granted and self financed courses.

2.Janbhagidari fund is utilized with the approval of Janbhagidari Samiti.

3. Self - Finance Fees : There are course run under the self - finance scheme.

4. Alumni Association: The passout students of the college contributes their feeling as funds to the college and the college utilizes the same for the development of the college.

Resource Mobilization Policy and Procedure :

As the college is governed under Department of Higher Education, Chhattisgarh State Government. All the resources are mobilized as per the directives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes :

IQAC in Government Minimata Girls College, Korbaplays a pivotal

role in the Institution.

Significant strategies and processes are -

- Academic Calender: Internal Academic calendar is prepared as per the instructions given by the affiliatinguniversity and the State Government.
- Feedback: Offline/ Online Feedback of all stakeholders are collected, analyzed with the help of IQAC.
- Action Taken Report:After Feedback Analysisnecessary recommendation for action are recorded in a report and forwarded to higher authorities.
- Orientation Program:Orientation/Induction Programs are organized to set a guidline for the code of conduct for the freshers.
- Academic and Administrative Audit: Conducts Internal Academic and Administrative Audit every year.
- Seminaron Office Documentation.
- Research :Teachers and PG students are motivated by the institution for participation in researchactivities like Seminars,confrences, workshops etc. and they presenttheir papers/articles in state, national and international level seminars and workshops.
- Publication :IQAC also encourages the teachers to publish research papers in peer reviwed/ UGC approved and CARE listed journals.
- Collaborative Studies: The IQAC always otivates to improve /upgrade teaching

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the vital body within the college monitors and review the teaching-learning process, structures & methodologies of operations, and learning outcomes regularly. Various innovative activities and reforms were introduced.

The standard methods of teaching, learning, and evaluation which are established over the years are being followed.

Academic Calendar:Based on the University Academic Calendar the college schedules the academic calendar well in advance at the start of the year with ample time mount for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops and many more.

Preparation of lesson plan:The lesson plan is prepared by the faculty members for all the subjects they teach which impart teaching in a systematic manner. Enriching the curriculum with guest lectures, industrial visits, and Internships

Daily lecture Record:Everyday faculty prepares details of the lecture along with the topic covered in daily diary.

Feedback:The college has a feedback system to evaluate the teaching learning process by students and other stakeholders on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In college, the measures taken by the institution for the promotion of gender equity : A. Safety and Security:-The college is aware of and sensitive towards gender issues. Some of the active committees in this regards are women cell, anti-ragging cell, discipline cell, sexual harassment cell, etc. They ensure discipline, law and order within the college premises. The college building is monitored by 16 CCTV surveillance. There are cameras at the entry of the college, corridor and classrooms. It renders the campus completely safe & Secure. There is a watchman in the college for security.

B. Counselling :- The committees of the collegeregularly motivate student on the gender issue. Thestudents are encouraged to be confident and find a solution to their problems on their own, which may also be related to the gender issue. For women empowerment various gender equality programs are organized by the college from time to time.Infrastructural facilities are developed to cater the needs of all genders & DIVYANG JAN.

C. Common Room:- The college has a well furnished girls' common room to facilitate female student. The room is very comfortable to give female students a place to relax, study and chat also. The girls' common room is equipped with washroom facility.

File Description	Documents
Annual gender sensitization action plan	http://mmggckorba.in/images/doc/SSR/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://mmggckorba.in/images/doc/SSR/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management It is segregated at source and collected by Safai Karmachari to dispose off properly to the dumping yards of Municipal Corporation, Korba.

• Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling.

• College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp, email and Google classroom; thus, reducing paper-based waste and reduce carbon dioxide emissions.

• Students are encouraged to use waste paper and newspaper in creative practices during various extracurricular activities.

• Horticultural waste such as dried leaves, twigs, and plant

clippings is collected from all around the campus and used for compost pit for making organic manure. • Dustbins have been installed throughout campus for waste segregation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Any other relevant information	[View File]()

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **C. Any 2 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File]()

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is commited to create an inclusive environment in the campus. The students come from different sections, regions and communities of the society. Hence maintaining a harmony among them is a first priority for us. We can proudly say that sudents coming from the different sections of the society feel absolutely free and safe in our college. College is undertaking various initiatives in the form of celebration of days of eminent personalities, national festivals, NSS/YRC/SWEEP and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance harmony towards culture, region and language and also communal socio-economicand other diversities. Major Activities to servetolerance and harmony towards cultural,regional, linguistic, communal socioeconomic and other diversities are

Ek Bharat Shrestra BHarat : Annual Day " Abhivyakti" : Sawan Utsav :

Cultural Activities : Sports Activities: NSS :NSS units organise the 7 day camp every year. They address social, cultural, communal, lingual and socio - economic issues too duing the 7 day long camp. Intenational Womens Day: Fresher's and Farewell Party: Teachers' Day: Rakhi Making for Solders: Rakhi to Trees :

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to sensitize of students and employees of the Institution to the constitutional obligation like values, rights, duties and responsibilities of citizens the college observes "Constitution Day" every year. • Independence Day: • Republic Day: • National Unity Day : • Constitution Day : • National Voters' Day. •

Cleanliness/Plantation drive • SVEEP (systematic voter education & electoral participation)program is running in the college in which many programmes are organized like Slogan writing, essay writing, poster competition etc. at the college and district level.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://mmggckorba.in/images/doc/SSR/7.1.9.pdf
Any other relevant information	http://mmggckorba.in/images/doc/SSR/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in establishing seed of Nationalism and

Patriotism among students. The College celebrates these events with great enthusiasm to commemorate the thought of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students all come together under one roof to celebrate these events and spread the message of Unity, Peace, Love and Happiness.

College celebrates National and International Commemorative Days are listed below : Aids Day 01-Dec

Environment Day 06-Jun

Ghandhi Jayanti (Model on Waste Material) 02-Oct

Guru Ghasidas Jayanti 18-Dec

Independence Day 15-Aug

International Anti-Addiction Day 26-Jun

International Women Day 08-Mar

International Yuva Day 12-Jan

International Yoga Diwas21-Jun

Minimata Punya Tithi 11-Aug

National Constitution Day 26-Nov

National Unity Day 31-Oct

National Voters Day 25-Jan

Republic Day 26-Jan

Tree Plantaion Day 20-Jul

World Population Day11-Jul

World Water Day 22-Mar

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 01 Education Tour (Industrial/Field Excrusion) Our institution is the only Government institution of Higher Education exclusively for girls in the district. The institution caters to the educational needs of girls belonging to poor, labour class and tribal people of the area. The college runs UG and PG courses under Arts, Science and Commerce streams. To create awareness among the students of post graduation about the industrial and field experience. Most of the girls in the college are get benefitted from the practical knowledge. One day educational tour is commended in which all the students participated. Best Practice 02

Social Welfare Cell To assist such students financially the students and staff together have created a fund under the "Social Welfare Cell". This fund is utilized to provide financial aid to needy students, create public awareness among students, distribute masks and provide soft cold drink to examinees and their parents during summer. Benches for girls in the garden is prepared. The staff of the institution contributed by self motivation to this 'Social Welfare fund' and thus contributed greatly to the successful implementation of all these social welfare activities. Notes(Optional)

File Description	Documents
Best practices in the Institutional website	<u>NIL</u>
Any other relevant information	<u>NIL</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTE DISTINCTNESS Women Empowerment - Personality Development of Student Government Minimata Girls College is the only government institution of higher education exclusively for women in korba.This institution provides free education to girls. Korba district is very backward and situated in a tribal belt. However the district headquarters korba is an industrial area. This connectivity providesopportunities to rural, tribal and labourers girls to avail education in this college. Such students avoid participation in any activity of the institution. Sometimes they drop out of the college owing to poverty. The programme produced excellent result and more and more studentsvoluntarily began to join in the programme.

The college aims for women empowerment along with quality education, skill development, social, moral and psychological uplifment of the women students. To achieve thisgoal the college constitutes various committees to organizenumerous activities and programmesfor the students. The professors too they their best to encourage and inspire the students to participate in various programmes with enthusiasm. To deal with the tendency of such students to withhold from the activities owing to their selflowesteem, he IQAC organizes induction programmes for their psychological counseling and overall personality development .The College involves local learned, notable personalities and psychologists through the Red Cross unit.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is prepared by Atal Bihari Vajpayee vishwavidyalaya, Bilaspur to which the college is affiliated, is well deliveredto the student after serious preparation as well as critical thought by the concerned professors. Bring on affiliated institution we are always in tune with the latest trends in education and guidelines.

1. **Syllabiof various courses are uploaded on college website.**
2. **The college strictly follows the curriculum according to the Academic calendar provided by Department of Higher Education, C.G. Government.**
3. **All faculty members follow well structured teaching strategy to facilitate optimum learning. The teaching activity is recorded in Daily Diary.**
4. **There areregularQuarterly, Half-yearly andPre-Final exams for the students.**
5. **According to the Number of working days the syllabus is divided into units which is to be finished in the stipulated time limit.**
6. **Internal Academic Calandar is prepared as per the session by IQAC.Time-Table for all Theory and Practical classes are prepared.**
7. **Principal conducts staff meetings to develop and discuss about the academic progress and activities during the session. Regular monitoring of Result, Year wise and Subject wise analysis is also done by the institution.**

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college meticulously develops action plans for the effective implementation of continuous internal evaluation. At the outset, the advisory committee of the college conducts protracted meeting of the staff members of various strategies of effective continuous evaluation.

Once the academic session is in full swing and all the laid down action plans are being followed. The college ensures that during the course implementation, continuous evaluation should be assessed. To do this various tools are used to monitor the outcome of the syllabus systematic documentation is maintained to review the results and its analysis is being done.

Staff members of various teaching departments conduct their internal meetings and develop academic plans for the coming academic year.

Continuous Internal Evaluation is done on the basis of Assignments, Seminars, Pre-final exam for every course both yearly and semester. The marks obtained by the student in the CIE process includes as 10% weight age in final result ofuniversities main exam. In PG 20% weight age is given.

The internal marks evaluation scheme is covered by HOD and question paper pattern by the subject teacher in the beginning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution isaffiliated to Atal Bihari Vajpayee Vishwavidyalaya and follows the Curriculum prescribed by the University.

The college integrates all the crosscutting issues like gender equity, Environment and Sustainability, Human Values and Professional Ethics which are mentioned in the attachment.

The College is a girls' college and organizes various Gender Equity Programs like International Women Day, Vigilance Awareness, Training on Self Defence, Dramas and Nukkad Natak for Gender Equity. Sanitary Pad Vending Machine is also installed in college campus. Women Harrassment cell and Grievence Redressel cell are also functioning in the institute.

For security purpose CCTV cameras are installed in the college. Fully furnished Girls Common Room is also there in the college.

Environment is a priority for the college, various days like Environment day, World Water Dayare observed in the college. Tree plantation by Eco club is also an important activity. Safe disposal of waste, plastic free campus, water harvesting, equippingvarious departments with fire extinguishers, insuring clean drinking water, green campus, snake awareness program etc. are some of the initiatives taken by the institution to integrate cross cutting issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

511

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	**A. All of the above**

institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1584

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1262

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1The institution assesses the learning levels of the students and organises specialProgrammesfor advanced learners and slow learners

Answer:

The college judges the resonable knowledge and education of all its students. To provide that college continuously assess the learning level of students and cater to their requirements by assisting under the Mentor - Mentee system. The faculties identify advance and slow learners during the teaching and respondto special educational learning needs of advanced learners, and slow learners with the help of various methods of evaluation such as internal assessment,Class seminar, Viva Voce and at the end by yearly/semester end examination. On the basis of the performance of the students in these assessments they are identified as advance or slow learners.

Whatsapp groups are formed for each class for the academic purpose only, in which all the students and their teachers are added. All Students are encouraged to participate in different activities such as quiz, slogan writing, essay writing, and speech competitions, organized regularly.PG students participate in deparmental seminars to enhance their knowledge.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1584	**27**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process is one main objective and the strong point of our college. Students are given a right mixture of traditional and modern methods to make learning student-centric and a rewarding experience. Experiential learning, participative learning and problem solving methodologies are well implemented to ensure the holistic development of students and facilitate life-long learning and knowledge management.

The College employs student centric methods such as experiential learning, participative learning and problem solving methodology for enhancing learning experiences.

1. Experiential Learning

- **Project work:**
- **Field Visits ·**
- **Industrial Visits ·**
- **Guest Lecture ·**
- **Model Exhibition**

2. Participated Learning

- **Digital Technology :**
- **Providing Notes and Study Material:**
- **Providing Previous Year Question paper:**
- **Debates ·**
- **Group work ·**

3. Problem solving Methodology

- **One of the best problem solving methodology is Chalk –**

Talk method which gives direct interaction of Teachers with student.
- **Analysis and Reasoning** ·
- **Discussion**
- **Quizzes** ·
- **Research Activities** ·

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution promotes ICT enabled tools for the purpose with available resources.Wi-Fi facility is in the campus. One smart class, with adequate facilities emables the ICT teaching. The teachers are encouraged to arrange their classes with the use of these sources. Near about 50% teachers are using these facilities of LCD projector, with internet enabled systems. Whatsapp groups are formed stream wise/class wise. All teachers are using Google Meet and other Apps for the purpose. During the pandemic COVID-19 all educational and extracurricular activitiescontinued with the help of Google Meet, Google forms, Whatsapp group etc. Some of the teachers have prepared YouTube Video Lectures of their subjects and have uploaded on cgschool.in of Chhattisgarh Government for teaching learning purpose. All the teachers are using smart phones for the convenience of their students, they provide quick response to students' queries related to the subjects and other relevant matter onWhatsapp groups.

Faculties are using user friendly ICT Tools like Desktop and laptops, LCD Projector, Printer, Photocopier, Scanners etc. Smart classroom has its own LCD projector and laptops. The teaching process comprises of: Class Room Learning, Power Point Presentation, Assignments, Seminars, Web based resources, Guest lecturers etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58.61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

288

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur, and hence, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars, summer internships and projects.

Internal Assessment : Time Table is prepared at the beginning of each semester and is made available on the college website and notice-boards of the departments. Thus, students know about the dates of Unit tests , Quaterly, Half-Yearly and prefinal exams and submission of assignments well in advance and hence, can plan accordingly. The dates and schedule of internal assessment of laboratory courses, seminars, and project are displayed through the notices to the students well in advance.

To assess theoverall soft skill of students the college examinesin the form of Oral/Written/Seminar/ Presentation and Project works.If the students have some queries or grievances regarding scores, they can apply in this regard to the Internal Assessment Committee.10% marks at UG and 20% marks at PG of the internal assessment are added to their final university examination scores.

File Description	Documents
Any additional information	[View File](View%20File)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has developed an efficient mechanism to deal with examination related grievances which is transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and term-end examinations.

Redressal of grievances

Departmental Level:The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.

College Level:The Institute appoints a Senior Supervisor for smooth conduction of examinations . If students are facing any problems, they are solved by the institution exam supritendent appointed by the university. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at examination section after forwarding such quires through the college

examination section.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college holds on to the curriculum offered by the affiliated University and puts special efforts to communicate it to teachers and students.

Syllabus of every program and course isavailable on Affiliating university's website, and the link of each program and course outcome is available on the institution's website.

1. **Hard Copy of syllabi and Learning Outcomes are available in the departments as ready reference for the teachers and students.**
2. **Course structures of their respective programs are communicated to the students in the beginning of each session in introductory classes by the faculty members.**
3. **Learning Outcomes of the Programs and Courses are displayed on the notice boards ofeach department and examination cell.**
4. **IQAC in its Orientation program for students also highlights the Program outcome and Course Outcome, pattern of examination, evaluation mechanism in the beginning of session.**
5. **The same is provided in soft copies like pdf format to every class on whatsapp groups.**
6. **The significance of the Program Outcomes and Course Outcomes has been communicated to the teachers in every IQAC Meeting and College Committee Meeting. The course outcomes help the stakeholders to manage the resources effectively to the maximum extent.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has developed a drastic approach for evaluation mechanism for the Program outcomes i.e. Examination System – Internal as well as External. the College ensures the inculcation of the theoretical and practical essentials of every course among students. These are as follows :

The college is responsible for collecting data on student performance on the basis of

1. Regular unit tests - At finishing point of a particular unit or chapter the unit tests are organised to evaluate course outcomes.

2. Internal Assessment Exams - According to the guidelines of affiliating university Atal Bihari Vajpayee University Bilaspur, internal exams are organised for each course of each program. It is helpful to evaluate program outcome as well as course outcome.

3. Semester and Annual Exam – Through these exams institution can assess the course and program outcome of each and every program. Annual result of each class is analysed subjectwise to assess the programme outcome.

4. The evaluation system and student feedback ensure that the course's objectives are achieved.

Thus, the college ensures the assessment of course outcomes throughthe examination system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

423

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://mmggckorba.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge.

The college has taken steps to develop an ecosystem for innovation and knowledge sharing mechanism :

1. The various committees of our college inspire students to explore new ideas in the field of their interest. Promoting students to participate in debates, group discussions and public speaking activities, boost the students confidence and communication skills.
2. The students of the 4th semester of P.G. classes are confident to undertake project works related to existing social and local issues under the supervision of the faculty members.
3. U.G. students of the science stream are also given project work related to their syllabus. This boosts the spirit of learning, competitionand time management among the students.
4. In science labwork andpracticalsbuild up a scientific approach among students.
5. Experts from different fields are invited to deliver lectures and interact with students. Through effective lectures student gain an inherent interest, which develops their ability to imagine, comprehend and innovate.
6. Computer based and internet based technology such as smart classroomwith seating capacity of 50 isused to improve the learning of students which present a better understanding of concepts.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Government Minimata Girls college works sensibly to fulfil its responsibility to society. NSS Unit, Youth Redcross Society and SWEEP program, Eco - Club carry out extension activities in the neighborhood communities, sensitize students to social issues, for their holistic development in the students.

NSS Unit :The college has a unit of NSS which consists of 100 volunteers from all the courses offered. This unit is actively operational in the near by villages.

SVEEP :To create voter awareness among the college students and to increase student voter registration, SVEEP (Systematic Voters' Education and Electoral Participation) members have been very active.

Youth Redcross Society :

Our college also conducts expert talks on female health issues and malnutrition. For the students blood groups testing, hemoglobin testing, had beenorganized by NSS and YRC unit with the help of community health centre, this activities create awareness about health and personal hygiene.

Eco Club:An Eco- club was established in our college having some faculties and students as its members. They are in charge of the conservation of trees and plants of the college. They also raise awareness about biodiversity conservation and helpin setting up a eco-friendly environment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

642

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Minimata Girls College was established in the year 1989 to provide quality education to female students especially of Tribal origin. It is the only Government aided girls college in the district.

The college began its journey on the academic path after getting recognition from Department of Higher Education, Government of Chhattisgarh and presently affiliated to Atal Bihari Vajpayee Vishvidyalaya, Bilaspur (C.G.). Currently the college has the intake capacity of 1835in different UG and PG programs.

The college has a campus area of 10 acre including the building. The institution has adequate infrastructure and physical facilities for teaching andlearning like Classrooms, Laboratories, and Computing Equipments etc.

- The institution has very good facility for Teaching – learning.
- There are 19 classrooms with proper seating arrangement and infrastructure.
- The college basically practises Chalk - Talk method to teach the students' fundamental principal and theories alongwith advanced teahniques.
- College has 06 well equipped laboratories in the college and new laboratories are under construction.
- Instuments in the Department of Chemistry are Digital Colorimenr, Chromatography Set, Conductivity Meter etc.
- Instrument in Physics department are Spectromenter,

Polarimenter, Voltmeter, Ammeter, Junction Diode, Simple and Compound Pendulum etc.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college plans to develop excellence in sports and cultural activities for overall development of the students. The college has open space of about 5 acres which is fully utilisedfor practice of outdoor games like volleyball, kho-kho, cricket, as per need. Indoor games like chess and carrom etc. are available. Students of this college have participated in zonal, university and inter university level games. Some of our students have represented the university teams at different levels.

Sports equipments are available like Chess set, Badminton set, Volleyball set, Football, Tennis sets, Shot put, Javelin, Discus, Handball etc.

The cultural activity is one of the assets of the college. The students have performed well in cultural activities in the past years.They have organized various cultural events. Students practice and prepare for the competitions. The college promotes various events like folkdance, Nukkad Natak etc. for Annual youth festival organised every year.

International Yoga Day is celebrated every year to promote yoga among the students.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.90

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is not automated; it has a traditional way of operations. There is a computer (with wi-fi facility) allotted for the use of librarian and students also, through this computer the users can surf and search all the free online resources and academic websites. The College has N-List subscription which helps student to find study materials.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.40

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	[View File]
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has IT facilities to get better the teaching and learning process. Our campus is promoting with all the necessary IT facilities. The college is equipped withcomputer with the required software and antivirus. LCD projector equipped smart class is available to provide effective teaching for the students.

Faculty members using PowerPoint presentation, videos etc. in the classroom to enhance learning. Additionally, All faculties are using online platform like google meet, LMS like Google classroom, whatsapp group to deliver lecture and study materials.

Scanners, printers, Xerox facility is available and faculty member can use this facility for official purpose the college campus is WiFi enabled, faculty members can access Wi-Fi anywhere in the campus to enhance to gain additional information and download information related to the curriculum and also to enhance their knowledge about their subject. The college campus is under CCTV surveillance to enhance transparency as well as safety to all its members. Students are encouraged to use IT infrastructure in the possible way to their learning.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.90

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has a well organised system for maintenance of physical, academic and support facilities :

Maintenance and utilisation of laboratories -Laboratory technicians in consultation with HOD'sprepares the list of maintenance activities and based on it maintenance activities

are carried out. There is an annual stock verification of all items. Consumable articles like chemicals are purchased annually according to the budget provided by the Government, apparatus is purchased when grants from state government.

Library -Library has Librarian to ensure the smooth functioning of the library. Booklists are provided by the concerned departments and purchase committee approve tender for purchase. Stock verification is conducted annually.

Maintenance and utilisation of computers -There are total 16computers out of which nine are for academic and one for administrative purposes. The maintenance of computer is done regularly as per requirementand mostlydone during vacations. Updating of software, hardware, operating system, antivirus installationetc. is carried out regularly.

Website -The college website is maintained regularly by private agency and is updated periodically.

Annual Stock Verification - Annual Stock Verification is done by the committee which verifies all the academic as well as physical facilities available in the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

702

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college ensures active participation of students in various administrative, co-curricular and extracurricular activities like student council, Student representation on various bodies through different committees. IQAC : There is a student representation of students in the composition of IQAC. SVEEP : There are students nominated as student ambassador to propagate the importance of votingunder SVEEP program. Youth Redcross Society: The Youth Redcross society has all the students of the college of the college as members. It inculcates moral values in the students and creates awareness about health and hygiene. Student Academic council : Departmental Academic Student council is formed to run smoothly the co-curricular activities of the department. All activities of department are organized in the department itself mostly, the post graduate departments. Fresher and farewell functions are organized in the college. Field Visit : Many departments organize field work in the related courses, and encouragestudent - participation in the activities. Project Work : Many departments allot projects to students. Cultural programme: cultural competitions, annual

gathering etc are organized in the college having involvement of the students. Sports meet :- The sports and games activities are held regularly in the college. NSS Unit :- The college is having unit of 100 students which are involved in various activities like swatchta program etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

139

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni Association created by the former students of the college to support various activitiesfor the development of the college. Through its activities this Association is continuously supporting the progress of the college. The Institution has been registered to Registrar, Firms and Society in the month of December'2016. The registration No. is 31611 dated – 3/12/2016. The institution has functional alumni association consisting of passout students who are working in different areas of the society. Alumni association meeting is

heldat least twice a year. The president and the secretary are Nominated/voted by the members of the Alumni committee among themselves. In the institution the committee is formed to look after the alumni affairs. The alumni of the college guide the students and help in their development. The alumniof the institutecontributein the form of registration fee and donation to the institution. The alumni association has significant role in development of Student facility in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) — **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Minimata Girls College, Korba,

The governance of the institution is reflective of and in tune with the vision and mission of the institution. The following points represents as -

- **The college started Job – Oriented Course – Courses like B.Sc - Computer Science, PGDCA, MSW conducted in the institute. Additionally, TISS program is there to induce soft skills in the students.**
- **Career Guidance and Placement cell in the college arranges seminar for career options for the students and Also for Competitive exams like NET/SET. PG departments also guide students for UGC NET exams.**
- **Various programs organized under NSS unit like National Unity Day, Nathonal Youth Day, National Constitution Day**

etc.provideequal opportunity toall without discrimnation of caste, colour andcreed.

- SVEEP program running in the institution induce qualites of national responsiility of good citizenship by giving unbiased vote and be part of nation building.
- Environmental programs organized by various departments like World Water Day, Environment Day, Swatchta Program inducemoral values and health awareness.
- Self Defence and safety programs are organized to teach safety measures for female students'.
- Mental Counselling programs are organized Youth Redcross Societyfor students' who are in the state of anxiety or depression.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government Minimata Girls college practices decentralised and participative management in note and spirit in all its activities, initiatives, planning and decision making reflected as under:

  The principal is the head of the institution. He forms several committees to carry out various activities of the institution. There are committees for discipline, purchase, IQAC, NAAC, admission, exam, library, development, sports, UGC, RUSA, scholarship, Students' Union, extension activities etc. These all committiees are comprised of teachers, office staff and sometimes students as well. Principal is the notional head of all the committees but practically he grants all freedom to them to take independent decisions in all matters. The committees are invested with sufficient autonomy and are free to apply their own discretion in all important matters. The final decision is always taken by the principal but practically he approves most of the decisions taken by the committees.

  The Staff Council includes all ex-officio HODs and large number of staff members in various capacities. As a result, teachers with administrative office staff carry out Academic

and Administrative tasks.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy to improve Infrastructure :

* **The college has a new building having 9classroom under the DMF of the District.**
* **New 100 Seated girls hostel is ready under state government scheme.**

Strategy to develop proficiency to supply the ever changing needs of the industry & society along with approach to empower the faculty and staff with essential technical knowledge :

* **Applying the innovative teaching learning methods such as Seminars and Lab Demonstrations.**
* **Arranging industrial visits and field work for students.**
* **Use of ICT tools for effective teaching.**

Strategy to strengthen research

* **Establishing research labs in departments imparting PG programmes.**
* **Encouraging the faculty and students for research publications.**

Strategy to inculcate ethical values and Green Campus:

* **With the help of NSS cell of the college, various activities are organized to have a plastic-free campus. Planting trees in the college campus was done by the students as a responsibility**

Strategy to improve Placement Activities:The college has aPlacement Cell in order to guide the students' about various

comeptition exams and Job opportunities.

Some of the Future strategic plans are as follows:-

- **To start P.G programmes in Botany, Zoology.**
- **To establish skill development centers for certificate and diploma based skill.**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Minimata Girls College, Korba is a institute under Department of Higher Education, Chhattisgarh Government. All the policy decisions are taken by the government and the principal plays a pivotal role in implementation.

Administrative Setup : The Principal provides overall leadership and direction for the institution. He is the key representative of the college to the entire academic community and external agencies and fosters the public image of the institution as a symbol of higher learning. He is the academic, administrative and financial head of the institution and reports directly to the Government.

Jan Bhagidari Samitiis another important committee making decisions for the development of college using its resources. Member of Janbhagidari Samiti is from different sections of society which are nominated from the office of the Collector.

Appointment and service rules, procedures :Recruitment and Promotion of the administrative and academic staff take place under the Chhattisgarh government rules.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://mmggckorba.in/images/doc/SSR/6.2.2 %20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College dispenses effective welfare measures for teaching and non-teaching staff as per C.G State Government service rules and UGC provisions. The list of existing welfare measures are as follows:-

- **Group Insurance Scheme.**
- **General Provident Fund.**
- **CPS.**
- **Advance from GPF.**
- **Part Final Withdrawal from GPF.**
- **Medical Leave .**
- **Ph.D and M.Phil increment for teachers.**
- **Childcare Leave for women.**
- **Parental Leave.**
- **Maternal Leave.**

- **Study Leave.**
- **Earned Leave.**
- **Half Pay Leave.**
- **Casual Leave.**
- **Festival Advance for non-teaching staff.**
- **Clothing/uniform for IV class employee and washing allowances.**
- **Gratuity and pension for employees under GPF scheme.**
- **Family Benefit Scheme - ex-gratia and "Anukampa Niyukti" (Compassionate Appointment) on the demise of an employee in Service.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College's Performance Appraisal System for teaching and non-teaching staff functions as per Chhattisgarh State government guidelines and provisions as well as "PBAS" set by UGC. CG

Higher Education Department provides "Confidential Report Format" to all the employees at the end of session (March/April) along with PBAS of UGC for self assessment. The Principal of the College scrutinizes and assesses the performance of the teacher and sends report to the higher authorities. In addition, the Principal regularly inspects the class room teaching of the teachers and directs for remedial measures in teaching learning. The teachers prepare Daily Diaries of their daily performance and the Principal goes through them. The Annual Exam result is also taken into consideration. Annual feedback is also collected by IQAC from the students about the performance of the teachers. The non-teaching staff's performance is appraised by "Confidential Report" and for this the Principal regularly monitors the office staff and lab staff for their performance. Annual Character Record of an employee in sent to the Directorate of Higher Education for final appraisal and for consideration of promotion to higher posts.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts both internal and external financial audits regularly.

External Audit:External Audit is conducted by the following agency:

(i)Team of Higher education of Chhattisgarh:Once in about five years the Accounts General (AG), Chhattisgarh, audits all the Government Accounts maintained by the College. It is constituted by the Higher Education of Chhattisgarh Government. This financial audit process is very important because any financial discrepancy observed in audit is taken very seriously and affects the pension fixation procedure of the head of the institution.

(ii)Chartered Accountant of the Institute:The institution has an auditor, who audits annually all the vouchers and bills of the expenditure. After checking the bills and vouchers, auditing the expenditures, the C.A. generates a certificate for the college.

Internal Audit :Internal audit is done by checking each bill and vouchers by a team of the college. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor

The accounts are maintained by the AccountSection. Account section maintains Receipts & Payments, Cash Books, Ledger Books, Cheque Issue Register, DFC (Daily FeeCollection), Voucher and Bills. The same is documented by accountants of the college.

File Description	Documents
Paste link for additional information	http://mmggckorba.in/images/doc/SSR/6.4.1%20Audit%20Rule.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government Minimata Girls College is governed under

Chhattisgarh State Government.

The sources of funds, Mobilization policy and procedureare :

Fund recieved form other Bodies :

- **Budget Allocation : All the finance of the college like salary, infrastructure, Academic and Physical facilities etc.fully dependent on the budget allocation form the government.**
- **UGC :**
- **RUSA :**
- **DMF : The college is situated in the Korba District of Chhattisgarh.The district magistrate also allocate funds for the development of the college.**
- **Government Fund : 100 Seater Girls Hostel is constructed.**

Funds generated in the college :

1. Fees charged as per the university and government norms from students of various granted and self financed courses.

2.Janbhagidari fund is utilized with the approval of Janbhagidari Samiti.

3. Self - Finance Fees : There are course run under the self - finance scheme.

4. Alumni Association: The passout students of the college contributes their feeling as funds to the college and the college utilizes the same for the development of the college.

Resource Mobilization Policy and Procedure :

As the college is governed under Department of Higher Education, Chhattisgarh State Government. All the resources are mobilized as per the directives.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes :

IQAC in Government Minimata Girls College, Korbaplays a pivotal role in the Institution.

Significant strategies and processes are -

- **Academic Calender: Internal Academic calendar is prepared as per the instructions given by the affiliatinguniversity and the State Government.**
- **Feedback: Offline/ Online Feedback of all stakeholders are collected, analyzed with the help of IQAC.**
- **Action Taken Report:After Feedback Analysisnecessary recommendation for action are recorded in a report and forwarded to higher authorities.**
- **Orientation Program:Orientation/Induction Programs are organized to set a guidline for the code of conduct for the freshers.**
- **Academic and Administrative Audit: Conducts Internal Academic and Administrative Audit every year.**
- **Seminaron Office Documentation.**
- **Research :Teachers and PG students are motivated by the institution for participation in researchactivities like Seminars,confrences, workshops etc. and they presenttheir papers/articles in state, national and international level seminars and workshops.**
- **Publication :IQAC also encourages the teachers to publish research papers in peer reviwed/ UGC approved and CARE listed journals.**
- **Collaborative Studies: The IQAC always otivates to improve /upgrade teaching**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the vital body within the college monitors and review the teaching-learning process, structures & methodologies of operations, and learning outcomes regularly. Various innovative activities and reforms were introduced.

The standard methods of teaching, learning, and evaluation which are established over the years are being followed.

Academic Calendar:Based on the University Academic Calendar the college schedules the academic calendar well in advance at the start of the year with ample time mount for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops and many more.

Preparation of lesson plan:The lesson plan is prepared by the faculty members for all the subjects they teach which impart teaching in a systematic manner. Enriching the curriculum with guest lectures, industrial visits, and Internships

Daily lecture Record:Everyday faculty prepares details of the lecture along with the topic covered in daily diary.

Feedback:The college has a feedback system to evaluate the teaching learning process by students and other stakeholders on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In college, the measures taken by the institution for the promotion of gender equity : A. Safety and Security:-The college is aware of and sensitive towards gender issues. Some of the active committees in this regards are women cell, anti-ragging cell, discipline cell, sexual harassment cell, etc. They ensure discipline, law and order within the college premises. The college building is monitored by 16 CCTV surveillance. There are cameras at the entry of the college, corridor and classrooms. It renders the campus completely safe & Secure. There is a watchman in the college for security.

B. Counselling :- The committees of the collegeregularly motivate student on the gender issue. Thestudents are encouraged to be confident and find a solution to their problems on their own, which may also be related to the gender issue. For women empowerment various gender equality programs are organized by the college from time to time.Infrastructural facilities are developed to cater the needs of all genders & DIVYANG JAN.

C. Common Room:- The college has a well furnished girls' common room to facilitate female student. The room is very comfortable to give female students a place to relax, study and chat also. The girls' common room is equipped with washroom facility.

File Description	Documents
Annual gender sensitization action plan	http://mmggckorba.in/images/doc/SSR/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://mmggckorba.in/images/doc/SSR/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management It is segregated at source and collected by Safai Karmachari to dispose off properly to the dumping yards of Municipal Corporation, Korba.

• Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling.

• College adopts almost paperless concept by digitization of office procedures through electronic means via WhatsApp, email and Google classroom; thus, reducing paper-based waste and

reduce carbon dioxide emissions.

• Students are encouraged to use waste paper and newspaper in creative practices during various extracurricular activities.

• Horticultural waste such as dried leaves, twigs, and plant clippings is collected from all around the campus and used for compost pit for making organic manure. • Dustbins have been installed throughout campus for waste segregation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is commited to create an inclusive environment in the campus. The students come from different sections, regions and communities of the society. Hence maintaining a harmony among them is a first priority for us. We can proudly say that sudents coming from the different sections of the society feel absolutely free and safe in our college. College is undertaking various initiatives in the form of celebration of days of eminent personalities, national festivals, NSS/YRC/SWEEP and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance harmony towards culture, region and language and also communal socio-economicand other diversities. Major Activities to servetolerance and harmony towards cultural,regional, linguistic, communal socioeconomic and other diversities are

Ek Bharat Shrestra BHarat : Annual Day " Abhivyakti" : Sawan Utsav :

Cultural Activities : Sports Activities: NSS :NSS units organise the 7 day camp every year. They address social, cultural, communal, lingual and socio - economic issues too duing the 7 day long camp. Intenational Womens Day: Fresher's and Farewell Party: Teachers' Day: Rakhi Making for Solders: Rakhi to Trees :

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to sensitize of students and employees of the Institution to the constitutional obligation like values, rights, duties and responsibilities of citizens the college observes "Constitution Day" every year. • Independence Day: • Republic Day: • National Unity Day : • Constitution Day : • National Voters' Day. • Cleanliness/Plantation drive • SVEEP (systematic voter education & electoral participation)program is running in the college in which many programmes are organized like Slogan writing, essay writing, poster competition etc. at the college and district level.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://mmggckorba.in/images/doc/SSR/7.1.9.pdf
Any other relevant information	http://mmggckorba.in/images/doc/SSR/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in establishing seed of Nationalism and Patriotism among students. The College celebrates these events with great enthusiasm to commemorate the thought of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students all come together under one roof to celebrate these events and spread the message of Unity, Peace, Love and Happiness.

College celebrates National and International Commemorative Days are listed below : Aids Day 01-Dec

Environment Day 06-Jun

Ghandhi Jayanti (Model on Waste Material) 02-Oct

Guru Ghasidas Jayanti 18-Dec

Independence Day 15-Aug

International Anti-Addiction Day 26-Jun

International Women Day 08-Mar

International Yuva Day 12-Jan

International Yoga Diwas21-Jun

Minimata Punya Tithi 11-Aug

National Constitution Day 26-Nov

National Unity Day 31-Oct

National Voters Day 25-Jan

Republic Day 26-Jan

Tree Plantaion Day 20-Jul

World Population Day11-Jul

World Water Day 22-Mar

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 01 Education Tour (Industrial/Field Excrusion) Our institution is the only Government institution of Higher Education exclusively for girls in the district. The institution caters to the educational needs of girls belonging to poor, labour class and tribal people of the area. The college runs UG and PG courses under Arts, Science and Commerce streams. To create awareness among the students of post graduation about the industrial and field experience. Most of the girls in the college are get benefitted from the practical knowledge. One day educational tour is commended in which all the students participated. Best Practice 02

Social Welfare Cell To assist such students financially the students and staff together have created a fund under the "Social Welfare Cell". This fund is utilized to provide financial aid to needy students, create public awareness among students, distribute masks and provide soft cold drink to

examinees and their parents during summer. Benches for girls in the garden is prepared. The staff of the institution contributed by self motivation to this 'Social Welfare fund' and thus contributed greatly to the successful implementation of all these social welfare activities. Notes(Optional)

File Description	Documents
Best practices in the Institutional website	NIL
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTE DISTINCTNESS Women Empowerment - Personality Development of Student Government Minimata Girls College is the only government institution of higher education exclusively for women in korba.This institution provides free education to girls. Korba district is very backward and situated in a tribal belt. However the district headquarters korba is an industrial area. This connectivity providesopportunities to rural, tribal and labourers girls to avail education in this college. Such students avoid participation in any activity of the institution. Sometimes they drop out of the college owing to poverty. The programme produced excellent result and more and more studentsvoluntarily began to join in the programme.

The college aims for women empowerment along with quality education, skill development, social, moral and psychological uplifment of the women students. To achieve thisgoal the college constitutes various committees to organizenumerous activities and programmesfor the students. The professors too they their best to encourage and inspire the students to participate in various programmes with enthusiasm. To deal with the tendency of such students to withhold from the activities owing to their selflowesteem, he IQAC organizes induction programmes for their psychological counseling and overall personality development .The College involves local learned, notable personalities and psychologists through the Red Cross unit.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To make maximum use of new devices/technologies in teaching learning process and internet as E-learning resources. To organize workshops and seminars. To empower women through quality education and a vision of girls education for Socio ethical development. Upgradation of Well equipped and furnished Laboratory Efforts to introduce more job oriented courses. Central computer lab with internet facility. Creation of two ICT enabled class rooms. Acquisition of modern tools of teaching. Library Automation and creation of Internal Browsing Lounge. Strengthening of internal assessment process. Indoor hall for indoor games and auditorium for cultural activities. Up gradation of the play ground . Hostel facility for the students.