

Government Minimata Girls College, Korba

Minutes of IQAC meeting of NAAC on 07.02.2018

The meeting of IQAC for the session 2017 – 18 is conducted at 2:30 hrs noon.

The following members are present :

Principal : Chairperson

Smt. Almas Naiem

Smt. Sandhya Pandey : Coordinator

Dr. A. P. Singh

Dr. D.V.K. Naidu

Dr. Papiya Chaturvedi

Dr. P. K. Sinha

Dr. Namrata Sharma

Dr. Anjali Roy

Dr. S. S. Rao

Ku. Meenakshi Sandilya

Smt. Amita Saxena

Dr. Shreni Dewangan

After giving warm welcome to the members the Coordinator starts the meeting with the permission of the chairperson. She then give a statement of the achievements of the decisions taken in the last meeting held on 16.8.2017

1. Departmental proposals and academic planner has been received and they start performing according to the norms of NAAC.
2. Induction program had been successfully conducted.
3. Health program, meeting of Alumini association and Parent teacher meeting had been successfully conducted by the related members.
4. Skill development program is under process and extra curricular activities has also been done fruitfully.


The objectives, decision and action taken in the today's meeting has been discussed as follows :


Sr. No	Topic	Action
1	<u>Progress of AQAR :</u> Coordinator happily said about the activities of the department performance according to standards of NAAC. Further we have to	All HOD's and member of IQAC committee.

	<p>organize relevant documents for filling AQAR.</p> <p><u>Decision:</u> All departments should given instruction to make file of documents as per criterion of AQAR.</p>	
2	<p><u>Upgradation of Website:</u></p> <p>There is a need to upgrade the website according to the development of the college.</p> <p><u>Decision:</u> New website in charge and committee should be made for upgradation and maintenance of website.</p>	Website Incharge
3	<p><u>To conduct Seminar and workshop :</u></p> <p>All PG department should conduct seminar and workshop to develop interest in research among students</p> <p><u>Decision :</u></p> <p>Proposals for seminar and workshop should be made and submit to IQAC. Departmental seminar should also be organize.</p>	All HOD's of the various Department
4	<p><u>Upgrade Library and Sports :</u></p> <p>In order to develop library facility and sports facility upgradation is necessary. Planning should be done for this purpose.</p> <p><u>Decision :</u></p> <p>Proposal for the development of library and sports department should be made by the incharge officer and submit to the IQAC.</p>	Library and sports in charge.

In the end, The Chairperson concluded that all the decision in todays meeting should strictly followed in order to meet the standards of NAAC and improvement of our college. With her permission, finally the meeting was put an end.

The next meeting will be scheduled in the first week of February'18.


 Prof. A. K. Kesarwani 29.6.19
 IQAC Coordinator


 Dr. Tara Sharma
 Principal 29.6.19
 PRINCIPAL
 GOVT. MINIMATA GIRLS COLLEGE
 KORBA (O.G.)